

Tarrytown Music Hall
13 Main Street, PO Box 686
Tarrytown, NY 10591
Box Office: 877-840-0457
Administrative Offices: 914-631-3390
Fax: 914-517-5927
E-mail: info@tarrytownmusichall.org
Website: www.tarrytownmusichall.org

Tech Pack
Revised: August 1, 2009

1. CONTACT INFORMATION.

A. Staff.

Executive Director	Bjorn Olsson	914-631-3390 x101 bjorn@tarrytownmusic hall.org
Theatre Manager	Karina Ringeisen	914-631-3390 x102 karina@tarrytownmusic hall.org
Box Office Manager	Anita Baumann	914-631-3390 x104 anita@tarrytownmusic hall.org
Production Manager	Gary van der Meer	914-415-1655 © / 914-631-3390 x 105 glvandermeer@aol.com
Box Office (TicketForce)		877-840-0457
Fax		914-517-5927
E-mail		info@tarrytownmusic hall.org

B. Addresses

Physical:	The Tarrytown Music Hall 13 Main Street Tarrytown, NY 10591
Mailing:	The Tarrytown Music Hall c/o The Friends of the Mozartina 13 Main Street, PO Box 686 Tarrytown, NY 10591
Shipping & Mailing: (send contracts, insurance, checks, flyers, posters here)	The Tarrytown Music Hall c/o The Friends of the Mozartina 43 Prospect Avenue Tarrytown, NY 10591

2. THEATRE SPECS.

Seating Capacity

Orchestra	471 seats
Balcony	372 seats
Total	843 seats

Stage Dimensions

Proscenium Width	32'
Proscenium Height	21.5'
Width including wings	63'
Depth	32' (25' to back traveller & 27' to cyc)
Grid Height	35' (Batons can only fly to 32')

Orchestra Pit

The orchestra pit is located at orchestra level and platforms can be removed to create a 9' x 28' wide and 8" deep area. The pit can be extended to 9' by 57'. The addition does not have removable platforms. A 2'6" high barrier surrounds it and separates the musicians from the audience.

3. LOAD-IN.

The Load in door is not located at stage level! The load in door is located at the back house left of the orchestra level. A 82" h x 62" w door which is 3 steps above street level can be used to get equipment and scenery in and out of the theater. A ramp stored on the stage at the back of stage right may be used to load in from the street level to the theater level. Once in the Music Hall, you must proceed down the aisle of the orchestra to the stage. The aisles are 4' wide. Be careful of the antique glass partitions as they are not replaceable. Once at the stage, a second ramp can be used to go from the orchestra level to stage level. Ramp sizes are 14'-6" long x 2'-11" wide the inside dimension of the ramp is 2'8" for all wheels.

The loading dock is for active unloading or loading only. Do not park here or leave your vehicle idle. The driver must be with the vehicle at all times. Once you are finished unloading, the vehicle may be parked in the parking lot with the green fence located behind the theater. Trucks parked or standing idle at the loading dock will be ticketed or towed by authorities.

4. STAGE.

The stage floor is masonite over sprung wooden deck, painted black. If you choose to paint the deck for your production, you must paint it a semi-gloss black (Benjamin Moore) after you strike. No screws or other penetrations in the stage are allowed. Standard gaffer's, glow and spike tapes are allowed. No high-tack, adhesive or duct tapes allowed. Please refer to the Load Out Checklist on the final page of this tech pack before your refund can be returned. **ALL ITEMS MUST BE CHECKED OFF BY A MUSIC HALL EMPLOYEE PRIOR TO THE STRIKE ENDING.**

5. FLY SYSTEM.

The Music Hall has a hemp fly system that can be counterweighted by sandbags. This system can only be used by professional stage hands who have worked with this type system in the past. **DO NOT TRY TO OPERATE IF YOU ARE UNQUALIFIED!** There are 21 batons that are 40' long and can travel roughly 32' from deck to grid. Moving the bags may be necessary to get the full distance. A full line set schedule is included in this tech pack. The pin rail for the line sets is located SL. **ALL WEIGHT MUST BE RETURNED TO THE PROPER LINE SET PRIOR TO THE END OF YOUR STRIKE.**

6. SOFT GOODS.

- (4) 20hx8'w Black Legs
- (3) 8'hx40'w Black Borders
- (2) 22'hx22'w Traveler Legs Located US on line 20 on a traveler track
- (2) 22'hx22'w Traveler Legs Located midstage on line 5 on a traveler track
- (2) 22'hx22'w Gold Main Curtain (CANNOT BE REMOVED OR MOVED)
- (1) 20'hx40' Muslin Cyclorama Located US on line 21

7. LIGHTING: Please refer to the Vectorworks drawing of the theater's light plot included in this tech pack.

House Lighting

House lights are controlled from two locations: backstage and in the house. A dimmer back stage left controls the chandeliers and breaker switches control the rim, mural and proscenium lighting. In the house in the house right stairwell, non dimming breakers control the lights under the balcony and decorative lighting.

Stage Lighting

The Music Hall has a full rep plot available for your production. It can be moved and re-hung to fit your productions needs. **Rep plot must be restored at the strike of your show. Please use Music Hall Restore Disk on console at strike.**

The dimmers are located in the basement of the Music Hall and 22x6 cir. Socaplex multi cables have been run from the dimmers to various locations in the theater. (See below for circuit breakdown) 2kw only on these lines!

Circuits

- FOH SL Goal Post Circuits A1-A6 and B5+6
- Box Boom SL Circuits B1-B4
- FOH SR Goal Post Circuits C1-C6 and D5+6
- Box Boom SR Circuits D1-D4
- 1st Electric Circuits E1-E6 and F1-F6 and G1-G6
- 2nd Electric Circuits H1-H6 and I1-I6 and J1-J6
- 3rd Electric Circuits K1-K6 and L1-L6 and M1-M6
- 4th Electric Circuits N1-N6 and O1-O6
- Boom 1L Circuits T1-T3
- Boom 2L Circuits U1-U3
- Boom 3L Circuits V1-V3
- Boom 1R Circuits T4-T6
- Boom 2R Circuits U4-U6
- Boom 3R Circuits V4-V6
- DSL Deck Circuits P1-P6
- DSR Deck Circuits Q1-Q6
- USL Deck Circuits R1-R6
- USR Deck Circuits S1-S6

Power

800amp 3 phase stage right for Lighting
100Amp 3 phase Camlock tails for stage left for Sound
120 Amps Edison FOH for Sound
(6) 20amp single phase Edison receptacles SL
(6) 20amp single phase Edison receptacles SR

Dimmers

ETC 96x2.4kw dimmer rack located in the Stage Right basement.
Please do not use the pin patch on the dimmers unless you know how to restore it upon your strike.

Control

The Music Hall currently (03-28-05) has an ETC Express 48/96 that can be run from two different locations. 1) Back Stage Left or 2) Back of balcony center by the follow spots. If needed, enough slack on the Stage Left cables can be dragged out to the tech table. 2 DMX runs, 1 as control and 1 as a spare, have been conveniently run to each of these locations. **All lines run from their respective locations to the stage right patch area where they meet two lines run from the basement. Use this area to connect to your different location to the dimmers.**

Remote Focus Unit

An RFU is available upon request. The RFU has a 50' cable attached to it. Another 100' cable has been run from the front of house location to behind the Stage Right speaker stand.

Electrical Storage

There is an electrical storage area for lamps, connectors and other needs located in the anteroom to the dressing rooms. It is to remain locked at all times. Ask a Music Hall employee for access during your show.

Additional Tie in Tails (Both for sound and lighting)

There is an additional set of 4o cam lock tails stage right for additional dimmers and moving lights for your convenience. An additional set of hard wired cam lock connectors have been added Stage Left for sound tie in capability.

Equipment

(10) ETC Source 4 19 degrees 575w
(14) ETC Source 4 26 degrees 575w
(40) ETC Source 4 36 degrees 575w
(3) ETC Source 4 50 degrees 575w
(18) Altman PAR 64 WFL 1kw
(4) 4 cell Far-Cyc's 1kw (House color in them R26, R83, R91)
(2) Satellite follow spots (for rent)
Variety of Altman 360q's and 6" Fresnels if you choose to use them you are responsible for lamps and maintenance on them.

Accessories

(10) B-Size Template Holders
(03) A-Size Template Holders
(10) Baton Stiffeners

Cable

(3) Male Edison to Female 2P&G
(3) Female Edison to Male 2P&G
(35) 2P&G Two-Fers
There are some extra 2P&G jumpers which can be used

8. SOUND.

The permanent mixing position is located at the back of Orchestra Center, house left. The system runs on a 100 amp circuit. All shows using or moving the Meyer system must be supervised by Tim Brady, the Music Hall's Sound Supervisor.

Audio System Description:

The Tarrytown Music Hall Sound System is comprised of two ground stacked line arrays (4x Meyer M2D per side), and one subwoofer per side (Meyer 700-HP). The bottom three boxes per side fill the orchestra, with the top box per side fill the balcony seating. The arrays are sent from the Stereo A Left/Right of the console to the DP200, and the subwoofers receive signal from the Stereo B output of the console to the DP100. The system has been calibrated with SIM 3, and the delay/EQ/gain for the speakers has been set into the DP200 and DP100. There is a Yamaha 1/3 octave EQ in-line before the DP200 for the FOH engineer to tune the system for each show requirements, as well as another Yamaha 1/3 octave EQ for the two monitor wedges that are available. On stage, there are two plug box locations, one on the Down Stage Left, and the other on the Down Stage Right wall. Each box has 24 Female XLR inputs, and 8 Male XLR Return lines, with a XLR 4' fan-out at the Front of House mix position. There is also two 20 Amp receptacles on each side next to these plug boxes, as well as at FOH. Down stage left is the power tie-in location, a 100 Amp disconnect with cam-lock connectors.

Audio System Components:

Manufacturer Model Quantity Description

Midas Venice 320 1 32 Channel Mixing Console: 24 Mono/4 Stereo

Denon DN-620 1 CD/Tape Deck

Lexicon LXP-15 1 Effects Processor

Yamaha Q2031B 2 31 Band, 1/3 Octive Stereo Equalizer

XTA DP200 1 Digital Signal Processor

XTA DP100 1 Digital Signal Processor

Meyer Sound M2D 8 Compact Curvilinear Array Loudspeaker

Meyer Sound 700-HP 2 UltraHigh-Power Subwoofer

Meyer Sound UM-1P 2 Narrow Coverage Stage Monitor

Whirlwind 2 24 Channel/8 Returns: One SR, One SL from FOH

4 PZM shotgun mics

(1) Fender portable sound system with 2 microphones: cordless and wired.

9. MEDIA.

(1) Fly-in perforated matte screen with 14' x 33' image area on line 6

Film projection system consisting of:

(2) Century SA projectors with dual-lens turrets; each has 4 lenses to fit all formats: 1.33, 1.66, 1.85 and Cinemascope;

Strong Super Lume-X 2000-watt lamphouses and power supplies; Stereo soundhead with LED exciter lamp

(1) Dolby CP-50 analog sound processor

(1) Sound panel with booth monitor and house volume

(3) Power amps for left, right, and center

(3) JBL 4670D twin-woofer speaker cabinets with large compression horns

(1) Kelmar motorized rewind table

(1) Neumade 35SS splicer and tape

(6) Aluminum take-up reels

Digital projection system consisting of:

(1) Digital Projection Inc. Power 7gv three-DLP projector: 6500-lumens; 1024x768 resolution; line-doubling for standard video; Component, VGA, and S-Video inputs; two zoom lenses allowing full screen illumination for all formats

(1) Windows PC with PowerPoint and remote slide-change from stage

(1) Toshiba progressive-scan DVD player

(1) Sony DVD player for back-up and house music

(1) Mixer for sound sources with 3-band equalizer and announcement microphone

10. DRESSING ROOMS.

There are no dressing rooms at stage level.

Lower Level –

(7) 4-5 person room with mirrors and lights

(2) Restrooms

Upper Level -

(4) 3-4 Person rooms with mirrors

(1) 2 stall shower room

(1) Restroom

11. WARDROBE.

The Music Hall is not equipped with wardrobe equipment or laundry needs. You should plan to supply all wardrobe needs for your show. There is a Laundromat located across the street from the Music Hall.

(1) iron & (1) ironing board located in shower room

(2) collapsable garment racks

12. CROSS OVERS.

a. cross over area upstage under the last line set.

b. cross over area underneath the stage.

13. LADDERS.

(1) 10' to 19' Little Giant extendable A Frame Ladder

(1) 6' metal ladder housed in the anteroom to the box office. This ladder must be returned to the anteroom when not in use.

(1) extendable ladder

(1) 12' A Frame Ladder

14. DSL.

High speed wireless internet access is available in the theater. There is also an internet connection in the dressing rooms: ethernet switch or wireless upon request. Ask a theater employee to hook you up. No extra charge.

15. MISCELLANEOUS.

Available upon request:

(1) 8'1 x 3'3" w Tech Table

(4) Wenger Versalite 4' x 8' platforms with height adjustable legs (16" - 28") and black skirting

(45) Music Stands (18 that belong to the Music Hall)

(12) Music Stand Lights

(30) Concert Chairs (green) and (3) Bass Stools

(25) metal folding chairs (various colors including tan, grey & black)

(4) 2.5' w x 6' l Lifetime Tables

(4) 2' w x 4' l Lifetime Tables

(5) 30" w x 40" l Tables

(7) Gold Tablecloths and skirts

(1) Lectern

(1) 6.4 foot Steinway B Grand Piano for stage use only & for rent

(4) wooden easels

(1) 50' rope light for stage cross over

marlee floor

Available for rent:

(2) wooden boards for tap dance practice

(7) Wenger Series 64 Travelmaster Acoustical Shells

(64) blue concert chairs

16. PERSONNEL.

A. Piano Tuners: If needed, the following piano tuners are required for the tuning of the Music Hall piano:

Bob Turner
914-793-1875

Arlan Harris
914-693-6461

17. LOCAL INFO.

Emergency Numbers

Tarrytown Police Department: 914-631-5544 or dial 911

Phelps Memorial Hospital
701 North Broadway (Rte 9)
Sleepy Hollow
914-366-3000

Airports (I order of proximity)

Westchester County Airport
LaGuardia
JFK
Newark

Banks / ATMs

JP Morgan Chase
64 North Broadway
914-631-4344

Key Bank
75 North Broadway
914-524-7826

Car Rentals (see also Car/Taxi Services)

AVIS: 914-997-2300
Hertz: 914-948-1016
National: 914-946-9080

Car/Taxi Services

United Taxi & Limo: 914-631-2920
Knapp McCarthy (local): 914-631-0031
Hospitality Limousine (Airport Service) – Music Hall’s Preferred Car Service: 914-591-5404 / hospitalitylimo@aol.com
Dominick’s Limousine Service: 914-366-0929

Dry Cleaning / Tailoring

Johnny On The Spot Cleaners
350 South Broadway
914-631-4548

Old Dutch Cleaners
9B South Broadway
914-332-0033

Reali Tailoring & Dry Cleaning
51 Main Street
914-631-0424

Van Tassel Cleaners
River Plaza Shopping Center (near RR station)
914-631-7787

Flower Shops

Alma Snape
Dobbs Ferry
914-631-0840

Tarrytown Florist
7B South Broadway
914-332-0077

Tarrytown Gourmet
45 North Broadway
914-366-6800

Gas Stations

Shell Service Station & Hess Station
corner of Rte 119 & Rte 9
914-631-9800

Grocery Stores

C-Town
114 North Broadway
914-332-7400

Stop & Shop
350 South Broadway
914-631-8566

Tarrytown Gourmet
45 North Broadway
914-366-6800

Hardware

Goldberg Hardware
63 Main Street
914-631-1817

Home Depot
1 Saw Mill River Road, Hawthorne, NY 10532
914-593-7110

Home Depot
20-24 Palisades Center Drive, West Nyack, NY
845-348-0566

Laundromat

20 Main Street

Malls & Department Stores

Galleria Mall
100 Main Street, White Plains
914-682-0111

Palisades Mall
1000 Palisades Center Drive, West Nyack
845-348-1000

Pay Half
39 North Broadway
914-631-8155

Sam's Club
Rte 9A, Elmsford
(914) 592-0023

Westchester Mall
125 Westchester Avenue, White Plains
914-683-8600

Office Supplies

Staples, The Office Store (10 minutes drive from Music Hall)
339 Tarrytown Road, Elmsford, NY
914-345-9401

Pharmacies

CVS
51 North Broadway
Store phone: 914-631-6330
Pharmacy Phone: 914-631-7266
Photo Lab: 914-631-5339

Walgreens
134 Wildey Street
914-332-0502

Russell & Lawrie
59 North Broadway
914-631-0079
Pharmacy at Phelps professional building: 914-366-6270

Post Offices

Tarrytown Post Office
50 North Broadway
Mon - Fri, 8am - 5pm
Sat, 9am - 1pm

Martine Station
170 Martine Avenue
White Plains, NY
Mon - Fri, 8:30am - 6pm
Sat, 9am - 3pm

White Plains Main Office
100 Fischer Avenue
White Plains, NY
Mon - Fri, 6am - 6pm
Sat, 6am - 5pm
Sun, 6am - noon

Printing & Poster Making

Staples, The Office Store (10 minutes drive from Music Hall)
339 Tarrytown Road, Elmsford, NY
914-345-9401